



Alameda Middle School

Ambitious ■ Motivated ■ Confident to Soar

TERMS OF REFERENCE FOR THE GOVERNING BODY'S CURRICULUM AND STANDARDS COMMITTEE 2025-2026

General terms

- To act on matters delegated by the full governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the school improvement priorities.
- To consider safeguarding and equalities implications when undertaking all committee functions.

Constitution and Procedures

Membership	according to the agreed committee structure
Clerk	in the absence of the clerk the committee will choose a clerk for that meeting from among their number (not the Headteacher).
	at least THREE governors.
	restricted to committee members. Chair to have a casting vote but only if a governor.
	to be elected annually by the committee. In the absence of the chair, the committee will choose an acting chair for that meeting from among their number (not the Headteacher).
	the unconfirmed minutes of each meeting to be circulated promptly to all governors. The chair (or in his/her absence another member of the committee) to give a <u>brief</u> summary and highlight actions at the next FGB meeting.

Curriculum planning and delivery

1	To review, monitor and evaluate the curriculum offer ensuring that it is broad, balanced, complies with legislation and meets the needs and interests of students and employers nationally and in the local community.	
2	To ensure that the School Development Plan reflects the requirement to raise standards, and to monitor and evaluate those areas of the Plan which relate to the committee's area of operation accordingly.	

3	To ensure that the requirements of children with special needs are met, as laid out in the Code of Practice, and receive termly reports from the headteacher/ SENDCO and an annual report from the SEND governor.	
4	To review and approve policies identified within the school's policy review schedule and in accordance with its delegated powers.	

5	To make recommendations to the Resources Committee on resources that are needed to meet the needs of the whole curriculum, and the sustainability of the non-statutory elements.	
Assessment and improvement		
6	To review and analyse the performance of the school, against national and local indicators, and to advise the Governing Board on any action required in order to sustain improvement.	
7	To monitor the implementation of any Action Plan resulting from external reviews of the school (e.g. Ofsted inspection or school improvement consultants), in order to maintain progress and agree actions/targets as a result of reviews and evaluate regularly the implementation of the plan.	
8	To monitor and evaluate the impact of quality of teaching and learning on rates of pupil progress and standards of achievement, identifying areas for improvement and ensuring that the necessary action is taken to maximise outcomes for pupils.	
9	To regularly review the Assessment Policy to ensure that the policy is operating effectively and understand how pupil assessment information is gathered and used to inform planning, teaching strategies and student support to improve outcomes.	
10	To monitor and evaluate rates of progress and standards of attainment by pupils, as a whole as well as by sub-groups (e.g. vulnerable groups - Looked after Children, Pupil Premium and Sports Premium), including any underachieving groups and ensuring that their needs are identified and addressed.	
11	To monitor and evaluate the impact of Pupil Premium and Sports Premium Funding ensuring that it is used in accordance with the conditions of the grant – in terms of rationale and the intended and actual impact on outcomes.	

12	Monitor and evaluate standards of behaviour (rewards, sanctions/ exclusions) ensuring that processes are in place to improve or maintain good behaviour.	
13	Monitor and evaluate attendance ensuring that, where necessary, processes are in place to improve attendance and support those missing out on education.	
14	To monitor and evaluate the impact of continuing professional development on improving staff performance.	
15	To ensure that all children have equal opportunities.	
16	To ensure that annual assessment and examination arrangements comply with national requirements.	
17	To monitor arrangements for educational visits and extra-curricular activities.	

Adopted by the full governing body at its meeting on 07.12.2023