



Alameda Middle School

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Tuesday 13th January 2026

Dear Parent/Carer,

As we are currently in the coughs and colds season, we would like to remind you of the importance of good attendance at school. As shared in our newsletter before Christmas: *"School is your child's puzzle. Every day is a piece. If they miss too many pieces, then the full picture doesn't make sense."* Regular attendance is vital to your child's learning, progress and wellbeing.

We expect all pupils to attend school every day unless they are genuinely unwell. Children should remain at home if they are infectious, or if they have diarrhoea and/or vomiting. In these cases, children must stay off school until they are no longer infectious and have followed the 48-hour rule.

If your child is feeling under the weather, we encourage you to give them some medication if appropriate and allow them to attend school. Often, children begin to feel better once they are up, out and about, and back in their usual routine.

If your child is too unwell to attend school, it is important that you follow our absence procedure by phoning or emailing the absence line and leaving a clear reason for their absence. A member of staff may contact you to discuss this further.

Please be aware that if we do not receive notification or a reason for your child's absence, this becomes a safeguarding concern. In line with our safeguarding procedures, a home visit will be carried out by the third day of no contact.

Thank you for your continued support in ensuring good attendance and helping your child make the most of every learning opportunity.

Yours sincerely

Mrs H Sibley
Assistant Headteacher



PROUD TO BE A
MUSIC MARK
SCHOOL
2024 - 2025

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