

ALAMEDA MIDDLE SCHOOL



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Provider Access Policy

June 2019

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TABLE OF CONTENTS

1. Aims	1
2. Statutory requirements.....	1
3. Student entitlement.....	1
4. Management of provider access requests	2
4.1 Procedure.....	2
4.2 Opportunities for access	2
4.3 Safeguarding	2
4.4 Premises and facilities	3
5. Monitoring arrangements	3



1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. At Alameda, as a Middle School, this applies only to Year 8.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements. Please also refer to our funding agreement and articles of association.

3. Student entitlement

All students in years 8 at Alameda Middle School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses



4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the **Careers Leader**.

Telephone: 01525 750900

Email details are available on the school website www.alamedamiddleschool.org.uk

4.2 Opportunities for access

At Alameda, we are committed to providing our young people every opportunity to access the world of work and, with this in mind, we welcome employers, industry representatives and training providers to make contact with us to support our pupils in their journey to employability.

Here are a list of possible activities you could get involved with in our school:

- Work place visits
- Careers talks
- Work experience placements
- CV writing
- Interview preparation
- Attending Apprenticeship roadshow
- Participating in Careers Workout sessions

If you are able to support any of these activities to help please speak to our **Careers Leader** to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.



4.4 Premises and facilities

- Providers can speak to students in our hall which can accommodate two year groups. There is a projector and PA system.
- Providers can also speak to students in classrooms, all are equipped with projectors or Smartboards.
- The use of facilities and equipment should be organized with the careers leader.
- Providers may leave prospectuses or other material for students to read

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the Deputy Headteacher with responsibility for line managing careers.

