



Alameda Middle School

Inspire ■ Achieve ■ Excel

Booking a Place

Thank you for booking via Edulink. If there are further places needed or changes, please **email the school office on office@alamedamiddleschool.org.uk and mark your email "Request for a Critical worker place FAO Mrs Barrows"**.

If you have already responded to say that you are a critical worker and require a place, to book a place please use **Edulink** and click on the **Parent Evening icon**, then click on the day you wish to book into school, eg, 'Tuesday 12th January IN SCHOOL' and book the start and end time. There are also instructions on each day when you open the booking.

Please note, only parents of critical workers and the vulnerable pupils can see this booking in the 'Parents evening' icon on the Edulink home wheel.

You can book the time (as close as you can get to the start time) your child comes in, with any teacher and the time he/she/they leaves school with any teacher – the system is then used to see the start and end times to create a register.

We only put a week up at a time, or it becomes too big a document.

Please note that **each day closes at 2 o'clock the previous day**, so the registers can be generated. This is important so that we can follow our attendance procedure and follow up any unexpected absences.

New bubbles for children in school

You will be aware from our previous communication that in order to follow guidance and allow our teachers to work from home where possible, whilst maintaining the provision, we had planned to amalgamate some bubbles. Due to circumstances beyond our control, where staff or their children have had to isolate following information received over the weekend, or have had their own childcare provision closed or don't have the usual support, we have had to start this model with years 7 and 8 from today. You will also see my separate letter informing of a positive case within school.

Year 6 will start tomorrow and year 5 on Wednesday. The children involved in the changes today have responded superbly; a number have said how pleased they are to be able to mix with other pupils again as some were in groups of 1 or 2. From a wellbeing perspective, this is a positive move.

Key points about the provision for children in school are listed below:

- Bubbles will remain within year groups, with two groups currently in years 6, 7 and 8 and 3 for year 5.
- Pupils will access their individual timetables via Google Classroom – following the same learning as pupils at home.
- We will provide computers or Chrome books to use in school – with headphones as pupils within the same bubble will now be following different timetables.
- **If pupils have their own headphones, it is helpful if they can bring these in to school to use please.**

- We are working to strike a balance between each pupils maintain a connection with their normal form group and also building a relationship with their new bubble.
- They will mix with their new bubble on the playground.
- Whilst we have reminded pupils about avoiding physical contact, there will not be social distancing within these new bubbles.
- Each bubble will remain between 15 and 20 as a maximum. Currently all are under 15.
- In order to reduce the amount of supervision provided, entrance will now be just by the playground and the back gate on the Alameda will be closed.
- Timings will remain the same.
- As each groups would have PE at a different time, we are currently working on a manageable plan for this and will ensure that pupils in school have regular sessions of physical activity. Unfortunately, we are likely not to be able to accommodate this today but will work on it as a priority.
- These groups will be supervised by a member of Alameda staff each day – this will either be a suitable experienced and trained teaching assistant member of the pastoral support team or a teacher.
- They will have access to all learning via Google Classroom and therefore the same experience as pupils who are learning at home.
- These changes fit in with the guidance, have been approved by our health and safety advisor and governors and are part of our updated risk assessment.