

## ALAMEDA MIDDLE SCHOOL



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## CAREERS EDUCATION POLICY

## DOCUMENT STATUS

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# CAREERS EDUCATION POLICY

This policy provides an overview of Alameda Middle School School's vision for careers advice and guidance and forms the basis for all whole school and departmental careers advice and guidance.

## 1. AIMS

Alameda Middle School will provide impartial careers education, information, advice and guidance that delivers our whole school vision of being dedicated to offering an inspiring learning environment where all individuals are valued and everyone has the opportunity to achieve their best in everything they do.

This guidance has been designed to enable all students to plan for their future and access the correct pathways for them after their time at Alameda, at Key Stage 3, Key Stage4, Key Stage 5 and beyond.

Alameda Middle School recognises that it has a statutory duty to secure independent and impartial careers education in Years 7 and 8; careers guidance includes all information on options available in respect of 16-18 education and training including apprenticeships. (Education Act 2011, DfE's Careers Strategy 2017 and Statuary Guidance for careers 2018). School endeavours to follow best practice outlined by expert bodies such as Gatsby, DfE, Ofsted and Adviza.

## 2. OBJECTIVES

Careers guidance at Alameda Middle School will:

### 1. Be a structured programme

Careers advice is embedded into the curriculum and is structured to allow students to access the best advice and guidance throughout their time at the school. The programme is lead, monitored and evaluated by our subject lead for PSHCE/Values

### 2. Allow learning from career and labour markets

Every student will have access to good quality information about future options and opportunities through the support of outside visitors, speakers and agencies delivering informative information regarding careers and the current labour market.

### 3. Link curriculum learning to careers

All students will have access to careers information within the curriculum. This will be demonstrated through trips, assemblies and the curriculum provision. This entitlement will have a specific focus on the STEM subjects and their importance for a wide range of future career paths.

### 4. Allow students to have encounters with employers and employees

During year 8, all students will have opportunities to learn from employers about work, employment and the skills that are needed. This is largely delivered through visiting speakers and trips.



## 3. ROLES AND RESPONSIBILITIES OF THE SENIOR LEADERSHIP TEAM, OTHER STAFF AND GOVERNORS

The Senior Leadership Team and Governors will ensure that:

- All registered pupils are provided with independent careers guidance
- The careers guidance given is:
  - impartial
  - outlines a range of education or training opportunities
  - in the child's best interests
- Opportunities are given for a range of education and training providers to access all pupils in year 7 and 8 to inform them about opportunities technical qualifications or apprenticeships.
- Ensure that the Gatsby Benchmarks to improve careers provisions are met.

Other staff members will ensure that their curriculum embeds careers information, advice and guidance which promote the relevance of STEM subjects for a wide range of future careers.

## 4. MONITORING, REVIEW AND EVALUATION

The focus of monitoring, review and evaluation is the school's annual careers plan. This document is reviewed annually by the Values Subject Leader. This review and evaluation is linked to the Gatsby Benchmarks and the advice given by the Career Development Institute.

## 5. ACCESS FOR EDUCATION AND TRAINING PROVIDERS

Access for education and training providers is granted to the school at the discretion of the Headteacher. These providers must contact the school directly, and provide information on what they would deliver and the impact it would have on the students. If access is granted, then visiting speakers will endeavour to provide them with the resources need for their presentation. Alameda Middle School recognises the important role that external speakers provide and will endeavour to provide access where possible.

